

February 2024

Dear Parents,

Thank you for seeking enrolment for your child to St. Vincent de Paul Primary School. Contained below are details about documentation to assist in your child's enrolment for 2024.

Re: Prep 2025 Enrolment Package

- 1) Letter of Welcome from our Parish Priest Fr Tony Doran
- 2) Parish Census and Offering Form
- 3) Enrolment Procedures for Prep
- 4) Enrolment Form
- 5) School Enrolment Agreement
- 6) School Photography/Recording Permission Form
- 7) School Tours Online Booking Information
- 8) Family Interview Preference Form
- 9) Privacy Statement
- 10) Schedule School Fees and Levies for 2024
- 11) Enrolment Checklist

Before you return your completed application, please ensure that you include the following documents with your child's Enrolment. Please note your application cannot be processed without this documentation.

- **Baptismal Certificate**
(Only required if your child was baptised at a Parish other than St Vincent de Paul – Strathmore)
- **Birth Certificate**
This document **must** accompany your application. It is a legal requirement that the school has proof of age.
- **Immunisation Certificate for School Entry**
The certificate for school entry is available from the City of Moonee Valley – Health Department or the Immunisation History Statement from the Australian Childhood Immunisation Register. **Please note a copy of your child's Health Centre Booklet or a letter from your doctor cannot be accepted by the school.** If your child's immunisation has not yet been completed, this form can be submitted later in the year. **It is a legal requirement that this certificate is forwarded prior to your child's commencement at school.**
- **Family Interview Date Preference Form**
- **Current Rates Notice (original document – not a copy) as proof of residency**
- **\$100.00 Enrolment Fee by Cash / Direct Debit / Credit Card (This is a non-refundable Enrolment Fee)**

**Just a reminder that your completed application with ALL DOCUMENTATION MUST BE RETURNED BY:
27th March 2024**

Thank you for considering St Vincent de Paul School for the enrolment of your child.

Yours faithfully



Shane Byrne
PRINCIPAL