

February 2023

Dear Parents,

Re: Prep 2024 Enrolment Package

Please find enclosed the following documentation to assist in your child's enrolment for 2024.

- 1) Letter of Welcome from our Parish Priest Fr Tony Doran
- 2) Parish Census and Offering Form
- 3) Enrolment Procedures for Prep
- 4) Enrolment Form
- 5) School Enrolment Agreement
- 6) School Photography/Recording Permission Form
- 7) School Tours Online Booking Information
- 8) Family Interview Preference Form
- 9) Privacy Statement
- 10) Schedule School Fees and Levies for 2023
- 11) Enrolment Checklist

Before you return your completed application, please ensure that you include the following documents with your child's Enrolment. Please note your application cannot be processed without this documentation.

- **Baptismal Certificate**
(Only required if your child was baptised at a Parish other than St Vincent de Paul – Strathmore)
- **Birth Certificate**
This document **must** accompany your application. It is a legal requirement that the school has proof of age.
- **Immunisation Certificate for School Entry**
The certificate for school entry is available from the City of Moonee Valley – Health Department or the Immunisation History Statement from the Australian Childhood Immunisation Register. **Please note a copy of your child's Health Centre Booklet or a letter from your doctor cannot be accepted by the school.** If your child's immunisation has not yet been completed, this form can be submitted later in the year. **It is a legal requirement that this certificate is forwarded prior to your child's commencement at school.**
- **Family Interview Date Preference Form**
- **Current Rates Notice (original document – not a copy) as proof of residency**
- **\$100.00 Enrolment Fee by Cash / Direct Debit / Credit Card (This is a non-refundable Enrolment Fee)**

Just a reminder that your completed application with ALL DOCUMENTATION MUST BE RETURNED BY:

31st March 2023

Thank you for considering St Vincent de Paul School for the enrolment of your child.

Yours faithfully



Shane Byrne
PRINCIPAL