Senior School – ICT Acceptable Use Policy

Dear Parents,

At St Vincent de Paul Primary School we incorporate the use of Information and Communication Technologies (ICT) across many areas of the curriculum and use a wide range of hardware and software to enhance student learning. We utilise equipment such as iPads and ChromeBooks and access resources from the Intranet and Internet.

To promote responsible use of the school’s network, E-mail, Intranet, Internet and hardware and software resources, can you please read the Acceptable Use Policy and Student Code of Conduct with your child. Please sign and return to school the permission form on the last page of this letter.

In accepting an account, your child accepts the responsibility of using the St. Vincent de Paul Learning Technologies in an appropriate manner.

Once this form is returned to school your child will be able to use the school’s computers, Intranet and Internet. Please keep at home your copy of the Acceptable Use Policy and Student Code of Conduct for your reference.

If you have any questions, please do not hesitate to contact either Travis Carrick or Liz Piccione.

Thank you,

Travis Carrick and Liz Piccione
ICT Co-ordinators

School Website:
www.svstrathmore.catholic.edu.au

How to log on to Student Desktop:
https://sites.google.com/a/svstrathmore.catholic.edu.au/student/
(Some classes may also be using Google Classroom as part of the Google Apps for Education suite)

Username: first name + first three letters of surname
Password: Prep to Yr 2: student; Year 3-6 student’s individual password
Example:
Name: Abbey Jones Username: abbeyjon

This agreement remains valid until either the Acceptable Use Policy is updated or the child leaves the school.
Rationale
St Vincent de Paul Primary School recognises that student instruction and student learning will change as telecommunications and other new technologies alter the ways in which information may be accessed, communicated and transferred through access to online services. St Vincent de Paul Primary School also recognises that electronic information research skills are now required as essential knowledge for members of our society and as future employees.

In responding to these changes the school actively supports access by students to the widest variety of information resources together with the development, by staff, of appropriate skills to analyse and evaluate such resources.

St Vincent de Paul Primary School’s Internet, Intranet and Email facilities are used as a tool for research, communication and collaboration. We believe that the benefits to students from being able to access and retrieve information from these resources, and the opportunities this provides for collaboration, exceed the disadvantages. However, access is a privilege and not a right. With rights comes responsibility.

Student Responsibility
Students are responsible for appropriate behaviour on the school’s computer network, as detailed in the Student Code of Conduct. Individual users of the school network must take full responsibility for their own behaviour and communications over the network. It is expected that users will comply with the school rules and honour the agreement they, or their parents, have signed. Network access is a privilege. Failing to follow the Code of Conduct will result in the loss of this privilege.

Parent Responsibility
Parents are ultimately responsible for setting and conveying the standards that their children should follow when using media and information sources. The school expects that these standards will be in accordance with the School Policy and Student Code of Conduct, which Parents are required to sign/co-sign.

Staff Responsibility
St Vincent de Paul Primary School expects that staff will incorporate appropriate use of such information throughout the curriculum and that teachers will provide supervision, guidance and instruction to students in the appropriate use of such resources. This will include staff facilitating students accessing information in support of and to enrich the curriculum while taking into account the varied instructional needs, learning styles, abilities and developmental levels of students.

School Responsibility
St Vincent de Paul Primary School undertakes a commitment to implement and uphold the Acceptable Use Policy and to provide appropriate physical and financial resources to enable safe, educationally relevant access to the Internet and Email for Staff and Students. The School undertakes to ensure that information published by students or the School under the School’s name meets legal requirements and standards of general practice within the community in relation to copyright, privacy and safety.

Student Access
The School network is provided for educational purposes. The Students at St Vincent de Paul Primary School have restricted access to the Internet. The Catholic Education Office provides all schools with access to the Education Channel. Resources available through the Education Channel have been selected by authoritative institutions such as museums, galleries and education providers. The security filters in place operate on the school network only and the same security features do not operate beyond the school.

Independent access to network services is provided to students who agree to act in a considerate and responsible manner. Although the School has in place steps to reduce risks, students may encounter electronic information resources which have not been screened by educators for use by students. Therefore, prior parental or guardian permission is required for students to be able to access the School network. The Code of Conduct signed by students clearly outlines appropriate action for students to take in the event of coming across unsuitable material.

This agreement remains valid until either the Acceptable Use Policy is updated or the child leaves the school.
St Vincent de Paul ICT Acceptable Use Policy and Student Code of Conduct

Parent and Student Agreement

I have read the Senior School Acceptable Use Policy and Student Code of Conduct with my parents and agree to use the school ICT equipment, network, Internet and email in an appropriate manner. I understand and will follow the Student Code of Conduct.

Student’s Name

______________________________

Student’s Signature

______________________________

Grade:

______________________________

Date:

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I have read the Acceptable Use Policy and Student Code of Conduct with my child. I understand and agree to terms of the Acceptable Use Policy and Student Code of Conduct. I give permission for my child to use the school ICT equipment, network, Internet and email at St Vincent de Paul Primary School.

Parent’s Signature

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Date:

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This agreement remains valid until either the Acceptable Use Policy is updated or the child leaves the school.